

Contract Number

Co0441

Contract Regulations Exemption Request Form




South
Cambridgeshire
District Council

Section 1 - Officer Completes

Your Name: Sean Missin	Approval required from: Steve Rayment (See notes below)
Contract Title: Electricity Cambourne Offices	Budget Value: £79,730 Contract Value: £78,875
Supplier:	Supplier Code: (from the Council's FMS System)
Valid Reasons for Exemption:	
No Competition	<input type="checkbox"/> Documentary evidence exists (list in Supporting Info)
Unforeseen emergency	<input type="checkbox"/>
Collaborative procurement arrangement	<input type="checkbox"/>
Exemption from using a corporate contract	<input type="checkbox"/> Technical <input type="checkbox"/> Capacity <input type="checkbox"/> Conflict of Interest
Gas or electricity purchase	<input checked="" type="checkbox"/>
Extension of existing contract	<input type="checkbox"/> Existing contract has provision for extension
Regulation Paragraph From Contract Regulations:	3.4.5
Following a competitive exercise EON provided the lowest quote.	
Legal or Procurement Consulted	<input checked="" type="checkbox"/> Sean Missin conducted on behalf of FM/ICT
Person consulted: Sean Missin	Date: 30/09/2015

Section 2 - Authoriser Completes and copies to Requesting Officer, CFO, Procurement & Legal

Approved by: Steve Rayment (Signature)	Date: 30/09/2015
Comments: See email for signature.	
 9/10/15	

Routing information (who can authorise this exemption request)

Scenario	To
Level 1 to 1 ½ £5,001 - £12,500	Service Manager
Level 1 ½ to Level 4 £12,501 - £120,000	Corporate Manager
Over Level 4 £120,001 - EU Value	Chief Executive Executive Director
Notes:	
• To electronically check one of the exemption options	
○ Double left click on the box	
○ Select Checked	
○ Press OK	